



# BKM Tamil School Policy

## ADMISSION POLICY

BKM Tamil School is open to all students who are interested in learning Tamil. The criteria for admission is at least 4 years old at the time of 1st day of school. The student must be enrolled in KG or higher in a regular school at the time of admission.

Children must have been potty trained. Maximum age to enroll is 14 years at the time of 1st day of school. Mid-year Admissions Mid-year admissions are generally not encouraged. The only exception is transfer from other Tamil schools, in which case, an assessment will be conducted to identify if the student qualifies for a given grade.

## ATTENDANCE POLICY

Regular and prompt attendance is necessary for a student to maintain satisfactory progress. Plan vacations and trips such that they do not conflict with the school's instructional calendar. Attendance required for a school year is 90%. Severe illnesses, exposure to a contagious diseases, religious holidays or inclement weather are considered legitimate excuses for absences or tardiness.

## EMERGENCY POLICY

A basic first aid kit will be available for emergency purposes (like cuts and bruises). NO medication will be administered by school personnel. There are no nurses on site. In case of a medical emergency, the student's parent and/or 911 will be contacted.

## EVALUATION & ASSESSMENT POLICY

The assessment includes Term Marks (Written & Vocal), Attendance, Homework Completion and Project Score.



## NONDISCRIMINATORY POLICY

The BKM Tamil School (BKMTS) admits students of any race, color, national origin, and ethnic origin to all the classes, privileges, programs, and activities available to students at the school. It does not discriminate on the basis of race, color, national origin, or ethnic origin in administration of its educational policies, admission policies, and other school- administered programs. This policy is affirmatively communicated by disclosure on the School's website and in its brochures.

## COMMUNICATION POLICY

The most common form of communication will be WhatsApp/E-Mail. Other forms of communications (presentations, e-magazines, fliers, etc.) may be used as needed.